



**Board of Directors' ZOOM Meeting Minutes
May 5, 2020
9:00 AM**

Board Member(s) Present:

- Jan Van Willigen, Director
- Gavin Schutz, Director
- Bob Shipley, Director
- Paula Turner, Director
- Carol Nolte, Director
- Dean Rivale, Director

Also Present:

- Michael Walker, General Manager
- Kelly McGalliard, Operations Manager

CALL TO ORDER

The Board of Directors' Zoom Meeting was called to order by Jan Van Willigen at 9:00 AM. Mr. Van Willigen stated that the purpose of the meeting is to elect Board of Directors' Officers and appoint Res I Committee Chairs and members.

Elect Board Officers - Gavin Schutz made a motion to elect Jan Van Willigen to serve as President. Seconded by Carol Nolte; passed unanimously.

Jan Van Willigen made a motion to elect Gavin Schutz to serve as Vice President. Seconded by Paula Turner; passed unanimously.

Jan Van Willigen made a motion to elect Wayne LeBlang to serve as Treasurer. Seconded by Carol Nolte; passed unanimously.

Gavin Schutz made a motion to elect Paula Turner to serve as Secretary. Seconded by Carol Nolte; passed unanimously.

Appoint Res I Committee Chairs and Members – Jan Van Willigen made a motion to appoint Steve Herthel to serve as Architectural Committee Chair. Seconded by Wayne LeBlang; passed unanimously. Dean Rivale was appointed to serve a one-year term as a member of the Architectural Committee. The current Architectural Committee consists of Steve Herthel, Chair, Jan Van Willigen, Tom Headrick, Wayne Le Blang and Dean Rivale.

Gavin Schutz made a motion to appoint Paula Turner to serve as Landscape and Pool Committee Chair. Seconded by Carol Nolte; passed unanimously.

Paula Turner made a motion to appoint Carol Nolte to serve as Trash Compliance Chair. Seconded by Jan Van Willigen; passed unanimously.

Jan Van Willigen stated that the Finance and Compensation Committee is defined within the charter; requiring that the Board President, Vice President and Treasurer serve as the Committee Members.

Paula Turner made a motion to appoint Carol Nolte to serve as Communications/Newsletter Chair. Seconded by Dean Rivale; passed unanimously.

Gavin Schutz made a motion to appoint Carol Nolte to serve as Res I Representative to the Compliance Committee. Seconded by Jan Van Willigen; passed unanimously.

Gavin Schutz and Kathryn Wanshura were recently appointed to serve on the Gates and Patrol Committee.

The full Committee member list is attached to these minutes.

Gavin Schutz requested that all Board Members sign the PGA WEST Residential Association Board Code of Conduct and return same to Association Management.

Wayne LeBlang made a motion to adjourn at 9:45 AM. Seconded by Carol Nolte; passed unanimously.

Respectfully submitted,

A handwritten signature in cursive script that reads "Paula Turner".

Paula Turner, Secretary
PGA WEST Residential Association, Inc.
Board of Directors